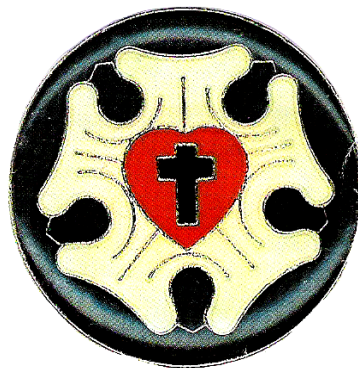


ELCSASO

CONSTITUTION



Evangelical Lutheran Church in Southern Africa
Students Organisation

ELCSASO CONSTITUTION

1. Name

The name shall be Evangelical Lutheran Church in Southern Africa Students Organisation (ELCSASO), herein referred to as the organisation.

2. Preamble

ELCSASO is a Student Christian Organisation that confesses Jesus Christ, to grow in love, patience and faith in Christ through worship and study of God's name.

3. Status

ELCSASO shall be constituted according to the provision of the constitution of ELCSA.

4. Motto

The motto of the organisation shall be *“Who shall separate us from the love of Christ?”*

Romans 8:35

5. Aims and objectives

- 5.1 To win others for Christ.
- 5.2 To help, co-ordinate, inspire, lead and direct the Christians in the church and in our institutions.
- 5.3 To encourage students serve god effectively.
- 5.4 To share experience and to reflect, deeply upon the Christian faith in relation to our daily lives.
- 5.5 To develop in body, mind and spirit.
- 5.6 To strive for values of peace, justice, freedom and righteousness as embodied in the kingdom of God.
- 5.7 To take part in duties of congregation in order to develop leadership qualities within the church.
- 5.8 To develop spirit of ecumenism as long as such does not infringe upon the teachings of ELCSA.

6. Membership

6.1 Full membership:

- 6.1.1 Full membership shall be granted to all ELCSA students.
- 6.1.2 Full membership shall nominate and be nominated into the office.
- 6.1.3 Each full member shall contribute membership fees and other funds stipulated by the organization at ELCSASO level and shall be recorded in the membership book.

6.2 Associate membership:

- 6.2.1 This membership is at branch level.
- 6.2.2 An associate membership shall be granted to any students who acknowledge and agrees with aims and objectives of the organization.
- 6.2.3 An organization member shall not nominate or be nominated for the election.
- 6.2.4 Membership fee shall be determined at the branch level.



7. Office bearers and duties

It consists of seven members

Devotion of powers:

7.1 The Director

The director shall:

- 7.1.1 Be the chief executive officer of the organization,
- 7.1.2 Preside on all executive and general meetings,
- 7.1.3 Together with the general secretary they will convene the meetings,
- 7.1.4 Report to general assembly of ELCSASO and the A.G.M of the organisation.

7.2 Deputy Director

Deputy Director shall:

- 7.2.1 Deputize the director where necessary.

7.3 General Secretary

General Secretary shall:

- 7.3.1 Be the chief administration officer of the organization,
- 7.3.2 Convene the meetings with the director and draft the agenda,
- 7.3.3 Conduct the organization correspondence and keep the copies of all correspondence handles by it,
- 7.3.4 Prepare the report for Annual Student Conference (A.S.C),
- 7.3.5 Be the signatory of all organisation materials.

7.4 Deputy General Secretary

Deputy General Secretary shall:

- 7.4.1 Deputize the general secretary.

7.5 Treasurer General

Treasurer-general shall:

- 7.5.1 Be the chief financial officer of the organization,
- 7.5.2 Keep all financial records,
- 7.5.3 Presents a quarterly financial statements,
- 7.5.4 Submit audited reports before the conference,
- 7.5.5 Raise funds for the organization together with finance committee,

N.B: Means of raising funds shall be devices as long as they are not violating Christian's morals and ethics.

7.6 Public relations officer

Public relations officer shall:

- 7.6.1 Be responsible for the publication of organisation material and information.
- 7.6.2 Together with the director be the official spokesperson of the organization and market the organization.

7.8 Additional member

Shall be available to be deployed on any task

N.B: All office bearers shall run for a period of 2 years.

A member shall be allowed to take a break before being re-elected for the third time.

8. Chaplain

The national executive shall forward 3 nominees to the church council and one (1) shall be elected by the church council as an ex-officio member at national level.

Duties of the chaplain shall be discussed at national level.



9. Office bearers: branch level

- 9.1 Will be responsible to ensure that it has seven committee members,
- 9.2 At the branch level the committee will be reliable to elect sub-committees,
- 9.3 The branch level shall forward the report to the national level.

10. Elections

10.1 National elections:

- 10.1.1 Any neutral person shall conduct the elections,
- 10.1.2 Executive committee shall serve for two years period consecutively,
- 10.1.3 Elections shall be held during the second Annual Student Conference,
- 10.1.4 Elections shall be held in secret ballot,
- 10.1.5 Each branch shall forward seven members to participate during the elections of which two members will become members of the general executive and one of the two will contest for top executive committee,
- 10.1.6 Full members shall participate in the elections.

10.2 Branch elections:

- 10.2.1 Any neutral person shall conduct the elections,
- 10.2.2 The elections shall be held during the branch A.G.M before the Annual Students Conference,
- 10.2.3 Up to five nominees shall be suggested for the positions of the chairperson and secretary, and the highest in the election shall occupy the first position and the second shall deputize,
- 10.2.4 Up to three nominees shall be suggested for remaining positions,
- 10.2.5 The branch shall be reliable to ensure that they have subcommittees within the structure,
- 10.2.6 Full members shall participate in the elections,
- 10.2.7 No member shall be in the executive for more than two times.

NB: *Bi-elections shall be held for any vacant portfolio which might occur before the Committee term lapse.*

11. Meetings

11.1 National level:

- 11.1.1 General committee meeting shall be held at least twice per year,
- 11.1.2 Executive committee meeting shall be held at least three times per year,
- 11.1.3 Apologies shall be given in written form,
- 11.1.4 For the meeting to continue, quorum of half plus one shall be formed,
- 11.1.5 Executive members not attending three consecutive meetings without any apology shall forfeit their position.

11.2 Branch level:

- 11.1.1 Shall meet at least once every week,
- 11.1.2 Apologies shall be given in written form,
- 11.1.3 For the meeting to continue, quorum of half plus one shall be formed,
- 11.1.4 Executive members not attending three consecutive meetings without any apology shall forfeit their position.

12. Annual general meeting

- 12.1 Only full members shall attend the A.G.M.
- 12.2 A.G.M shall be convened at the end of each financial year

13. Church relations

- 13.1 Every institution shall relate to the parish next to it,
- 13.2 Proper arrangements shall be done concerning the contributions as per ELCSA constitution,
- 13.3 Branch level activities shall mainly be related to the youth activities.



14. Finances

- 14.1 There shall be finance committee,
- 14.2 An affiliation fee shall be paid at the branch level and shall be forwarded to the national level as requested,
- 14.3 An affiliation fee shall be determined from time to time from the national level and shall be paid annually,
- 14.4 Finance committee shall take part in fundraising,
- 14.5 Each institution shall have a bank account.

15. Emblem

- 15.1 The organisation shall adapt the Luther rose emblem,
- 15.2 Each and every document shall have the emblem,
- 15.3 Emblem shall not be used for personal use,
- 15.4 Emblem shall be on the left-side of the clothing and on the letter-head of the organisation,
- 15.5 Utilization of the emblem shall be controlled and conducted by ELCSASO.

16. Dissolution

If the organisation is dissolved, all their properties shall become the properties of the church.

17. Amendments

- 17.1 Proposal for amendments shall be submitted in writing to ELCSASO committee at least two months before its meeting,
- 17.2 Amendments of this constitution shall need the approval of the ELCSASO conference and church council,
- 17.3 Any amendment shall require a two-third majority votes.